

## **Dance School Risk Assessment Template**

**Venue / Studio:** \_\_\_\_\_  
**Class / Activity:** \_\_\_\_\_  
**Assessor Name:** \_\_\_\_\_  
**Date of Assessment:** \_\_\_\_\_  
**Review Date:** \_\_\_\_\_

---

### **1. Hazard Identification & Risk Assessment**

<b>Hazard</b>	<b>Who Might Be Harmed &amp; How</b>	<b>Current Control Measures</b>	<b>Risk Rating (Low / Medium / High)</b>	<b>Further Action Required</b>	<b>Person Responsible</b>	<b>Date Completed</b>
Slips, trips and falls (e.g. water on floor, bags left out)	Dancers, staff, visitors – risk of injury	Clear floors before class, check for spillages, bags in designated area				
Sprains, strains, or overexertion	Students during warm-up, exercises, choreography	Structured warm-up & cool down, teacher supervision, progressive training				
Inappropriate footwear or clothing	Students – risk of slips, restricted movement	Dress code guidance issued, teachers check before class				
Collision with others or studio equipment	Students – bruises, falls	Adequate spacing, class numbers monitored, mirrors securely fixed				
Use of props or equipment (e.g. ballet barres, mats)	Students – injury from misuse	Supervision, equipment regularly checked and maintained				

Hazard	Who Might Be Harmed & How	Current Control Measures	Risk Rating (Low / Medium / High)	Further Action Required	Person Responsible	Date Completed
Fire / emergency evacuation	All present in studio	Fire exits clear, evacuation plan displayed and practised				
Safeguarding / inappropriate behaviour	Students	DBS-checked staff, safeguarding policy in place				
Medical emergencies	Students, staff	First aid kit available, staff first aid trained, emergency contacts held				

## 2. Additional Notes

## 3. Sign-Off

Assessor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Manager / Principal Approval: \_\_\_\_\_

Date: \_\_\_\_\_

## **Dance School Risk Assessment (Example)**

**Venue / Studio:** Main Dance Studio, Town Dance School

**Class / Activity:** Junior Ballet Class (Ages 7–10)

**Assessor Name:** Jane Smith

**Date of Assessment:** 30/09/2025

**Review Date:** 30/09/2026

---

### **1. Hazard Identification & Risk Assessment**

<b>Hazard</b>	<b>Who Might Be Harmed &amp; How</b>	<b>Current Control Measures</b>	<b>Risk Rating</b>	<b>Further Action Required</b>	<b>Person Responsible</b>	<b>Date Completed</b>
Slips, trips and falls (e.g. water on floor, bags left out)	Students, staff, visitors – bruises, sprains, fractures	Studio floor checked before class, spillages mopped immediately, all bags/coats stored in changing area	Low	Remind parents and students regularly about bag storage	Class Teacher	Ongoing
Sprains, strains, or overexertion	Students during warm-up, barre work, or centre practice	Structured warm-up & cool down, gradual build-up of exercises, teacher observes technique	Medium	Monitor new students closely and adapt exercises	Teacher	Ongoing
Inappropriate footwear or clothing	Students – increased risk of slipping or restricted movement	Uniform policy in place, teacher checks before class	Low	Periodic reminders in newsletters	Admin / Teacher	Ongoing
Collision with others or studio equipment	Students – bruising or falls	Class numbers capped at 20, clear spacing maintained, mirrors and barres securely fixed	Low	N/A	N/A	N/A
Use of props or equipment (e.g. ballet barres, mats)	Students – injury from misuse	Equipment checked monthly, used only under supervision	Low	Record monthly safety checks	Studio Manager	Monthly

Hazard	Who Might Be Harmed & How	Current Control Measures	Risk Rating	Further Action Required	Person Responsible	Date Completed
Fire / emergency evacuation	All present in studio – burns, smoke inhalation	Fire exits clear, evacuation plan displayed, regular drills held	Low	Next fire drill scheduled termly	Principal	Termly
Safeguarding / inappropriate behaviour	Students	DBS-checked staff, safeguarding policy and reporting procedure in place	Low	Annual safeguarding refresher training	Principal	Annually
Medical emergencies	Students, staff – e.g. asthma, allergic reaction	First aid kit available, staff first aid trained, emergency contacts collected at enrolment	Medium	Ensure all first aid certificates are up to date	Principal	Annually

## 2. Additional Notes

- Students reminded each term about safe use of the studio.
- Any accidents recorded in the accident book and reported to parents/carers.
- Assessment reviewed annually or sooner if incidents occur.

## 3. Sign-Off

**Assessor Signature:** Jane Smith

**Date:** 30/09/2025

**Manager / Principal Approval:** Sarah Johnson

**Date:** 30/09/2025